TRANSFER CREDIT/OFF-CAMPUS STUDY

Transfer Credit Policy

Past coursework may be applicable to a student's academic program and will be evaluated for potential course credit or used to justify a course waiver. The Office of the (https://dyc0.sharepoint.com/sites/SolutionsCenter/SitePages/Registrar.aspx)
Registrar determines whether college credits previously earned at other institutions may be transferred to D'Youville University. Evaluation of credit is made only after the
student submits an official transcript from the previous institution(s).

Transfer credit may be awarded for each course in which the student has earned a grade of C or better from a regionally accredited institution in courses applicable to
general education, liberal arts and science, free electives or the intended major or
program.

Students can determine how their courses will transfer to DYU by using the Online Equivalency Course Equivalency database (https://oce.dyc.edu:7475/). If the course equivalency is not found in the database, the student can request the evaluation of the transfer course for an equivalency to D'Youville course by submitting course syllabus via the Transfer Credit, (https://dyu.docuware.cloud/DocuWare/Forms/course-substitution-waiver-or-transfer-credit/?orgID=a958ff04-1fb9-45b7-8681-e3faf4127df6)
Course Substitution or Course Waiver Request.

Courses that do not have direct equivalency at D'Youville will be transferred as open electives at the corresponding course level.

Certain majors or programs may require higher grades and specific timelines to transfer in specific areas. Programs reserve the right to refuse to accept transfer credit hours in fulfillment of their major requirements.

Transfer credits completed at institutions with other than regional accreditation will be evaluated for transfer purposes on a case-by-case basis.

Grades for transfer credits do not appear on the D'Youville University transcript and are not included in the student's GPA calculation.

Students may transfer up to half of the credits required for their major course or program of study. Students entering D'Youville University with a bachelor's degree from a regionally accredited institution, as determined by the Registrar's office, are not required to complete general education requirements or writing intensive requirements. However, they must make up any prerequisites for the major curriculum and other program and degree requirements.

Residency requirement: all students must complete a minimum of 30 semester credit hours (15 for associate degrees) at D'Youville and meet all of their major/ program
and other curriculum requirements to graduate from the University.

Credit earned elsewhere after matriculation is not applied toward the residency
requirement.

Off-Campus study: a matriculated student in good standing who wishes to earn credit at another accredited institution must have approval through completing the Electronic Off#Campus Study Request (https://dyu.docuware.cloud/DocuWare/Forms/off-campus-study/?orgID=a958ff04-1fb9-45b7-8681-e3faf4127df6).

The student is responsible for completing the Off-Campus Study Request Form an obtaining appropriate approvals, before registering for a course at another institution. This request must be submitted before the Off# Campus course begins.

The course taken at another institution will be transferred in accordance with the Transfer Equivalency Table (https://oce.dyc.edu:7475/). If course(s) do not appear in the transfer table, the
student must submit a syllabus to the department chair of the school in which the course is taught at D'Youville for the decision about whether the course is equivalent.
See Repeating a Course (https://catalog.dyouville.edu/policies-disclosures/policies-procedures-all-students/repeating-course/) Policy for more information on the replacement of a failed DYU course with a course taken off-campus.

Students are financially responsible for payment of all tuition and fees at the institution
in which they enroll.

Students are responsible for requesting an electronic copy of their official transcript to be sent to admissions@dyc.edu. Alternatively, a sealed physical copy of their official transcript can be sent to:

D'Youville University
Office of Admissions
320 Porter Ave,
Buffalo, NY 14201

Graduating Seniors only: Transcripts must be received by the Office of the Registrar in the Student Success Center no later than 30 days following the last day of Off-
Campus Study Course at D'Youville. It is student's responsibility to verify the transcript deadline date by contacting the Office of the Registrar in the Student Solutions Center. If a student has not completed all work for a course taken off#campus by the D'Youville
degree date